



DEPARTMENT OF THE AIR FORCE
AIR UNIVERSITY (AETC)

MEMORANDUM FOR INCOMING STUDENTS

5-Oct-01

FROM: AFIT/LSA
2950 P Street
Wright-Patterson AFB, OH 45433-7765

SUBJECT: Welcome Letter for the Professional Continuing Education (PCE) Program

1. On behalf of the AFIT faculty and staff, I would like to welcome you to AFIT's PCE Program. You are officially enrolled you in the course listed below. Please read these instructions carefully to answer many of your initial questions.

COURSE TITLE: Production Management Specialist Internship (LOG132-02A)

CLASS LOCATION: AREA B, BLDG 641, ROOM 209

START DAY & HOUR: MONDAY, 29 OCT 01 @ 0800

END DAY & HOUR: FRIDAY, 09 NOV 01 @ 1100

COURSE MANAGER: Maury Hernandez
(Administrative/Facility Questions) DSN: 785-7777 EXT. 3265 COM: (937) 255-7777 EXT. 3265
EMAIL: Mauricio.Hernandez@afit.edu

COURSE INSTRUCTOR: Capt Leggett
DSN: 785-7777 EXT. 3219 COM: (937) 255-7777 EXT. 3219
EMAIL: wayne.Leggett@afit.edu

2. My staff and I are eager to do everything within our power to make your stay with us a positive experience. If you have special needs concerning your attendance, please contact either your Course Manager at the number listed above or myself at DSN 785-7777, ext. 3265 or commercial (937) 255-7777, ext. 3265.

3. We have included driving instructions to Wright-Patterson AFB and a base entry information letter for your convenience. Please take the time to complete the information sheet on contacting PCE students and leave it with those at your home or office who may need to contact you in case of emergency. Good luck with your class and call if we can be of service.

A handwritten signature in black ink, appearing to read "Maury Hernandez", is positioned above the printed name and title.

MAURY HERNANDEZ
Chief, Student Operations
School of Systems and Logistics

Attachments:

1. Reporting Instructions
2. Contacting PCE Student
3. Directions to VOQ
4. Map
5. Base Entry Letter

Check out our website @ <http://ls.afit.edu/>